**Department Meeting**

October 16, 2019

12:00pm-1:15pm, LA 136

**Faculty Present:**

Aasand, Bassett, Dehr, Fleming, Huffman, Keller, Kopec, Lin, Roberts, Rumsey, Whalen and White.

**Guest:** Kim Meyers

**Initial Business:**

Meeting started at 12:06pm. Due to the lack of quorum, the meeting became informational.

**Informational Items:**

* Kudos:
	+ **Jiangshan An – 1)** An, J., Macaro, E., Childs, A. (2019 forthcoming). Language focused episodes by monolingual teachers in science English Medium Instruction lessons. Journal of Immersion and Content-Based Language Education Special Issue 2019: Teaching, Learning and Scaffolding in CLIL (content language integrated learning) science classrooms. **2)** An. J. (2020). Student questions in English-only science classes: frequency, length, types, and the language difficulty. Paper to be presented at the American Association of Applied Linguistics (AAAL) Annual Conference, Denver, Colorado, US, 28-31 March 2020.
	+ **Lidan Lin - 1)** Online version of her essay "Modernism and Global Mysticism in Huxley's Those Barren Leaves" has just been published; the print version is forthcoming soon. **2)** Her essay was published by *English Studies*, an A&HCI indexed journal.
* Undergraduate and Graduate Program Assessment Reports:
	+ Reports are due November 8, 2019 to Josh Bacon in COAS. We will discuss the importance of these two committees at the next department meeting.
* Department Annual Report:
	+ The Annual Department Report is due mid-November to Dean. Hardin will make the draft of the report available to the department before he submits it to the dean.
* 2019 Program Review in OneDrive for review:
	+ The current draft of the 2019 Program Review is in OneDrive for faculty to review.
	+ Please be aware that the process will include a team of outside reviewers that will visit the department sometime in the spring semester.
* LBGTQ+ Task Force:
	+ Kim Meyers, co-chair of the LBGTQ+ Task force, spoke to the department about the newly created task force and the resources that they offer. They are currently working on a project with the Registrar’s office to make a policy that will allow trans-student’s to be listed as their chosen name on class rosters. The task force is also working on an informational campaign for the campus. Please visit their website for more information and recourses.

**Old Business:**

* Continuing Lecturer/Senior Lecturer Policy:
	+ The Senate sub-committee is working on the CL & SL policy. The departments are working on the criteria for promotion and Faculty Affairs will create the Procedures. English & Linguistics has been used as a model to help other departments to develop their criteria.
	+ Karol Dehr informed all that the policy will go in to effect in fall 2021. Work is currently being done to have a truncated version of the policy ready by December so that CLs can apply for the promotions starting in the spring.
	+ Hardin mentioned that there will potentially be early retirement offers coming in December.
	+ Conversation ensued.
* Digital Literacy Concentration:
	+ Suzanne Rumsey presented information on course changes for the new Digital Literacy Concentration. The Coordinating Committee will send the proposal and the motion to take a vote over email. Hardin announced that he is working with the library to have Erika Mann teach some classes for the new concentration.
* Viable secondary courses:
	+ Nothing was reported.

**New Business – Information Only:**

* Proposal for Teaching Concentration within the English B.A.: a Teaching English path and a Teaching English as a New Language path:
	+ Andrew Kopec presented information regarding the resurrection of the teaching concentration. The proposal will show the concentration with two different streams, one for English Ed and one for TENL.
	+ Conversation ensued.
* Report from Lead Advisor (Priority Registration Dates; ENGL 12000 Advising Assignment):
* Andrew Kopec announced that the students in the ENGL 12000 class have been assigned to set up a meeting with their advisors. Faculty should be on the lookout for emails from their advisees wanting to set up an appointment. Andrew stated that he is willing to work with anyone that has questions with myBLUEprint.

**Items from the Floor:**

* **Movie Night for students in ENGL 12000:**
	+ Kate White announced that she is working with the department’s intern to put together a movie night event for the student sin the ENGL 12000 class. The event will be held on Oct 25th in LA 136. The invitation for the event will be distributed soon and all faculty are invited.

**Meeting ended at 12:55pm**

**Next Meeting:** **TBD**